

INFORMATION OF THE SCHOOL

1. Name of the School with address (strictly as per Affiliation sanction letter or as permitted by the board) with pin code no (i) Email (ii) Ph. No. (iii) Fax no.	St Joseph's Convent Sr. Sec. School Sagar (M.P) 470001 stjosephsss2002@yahoo.co.in 07582-224546 07582-222926
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2. Year of Establishment of School	1906
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3. Whether NOC from State / UT or recommendation of Embassy of India obtained ? (i) NOC No (ii) NOC issuing Date	-----
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4. Is the School is recognized, if yes by which authority	Yes , CBSE
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5. Status of affiliation: Permanent/Regular/ Provisional (i) Affiliation No. (ii) Affiliation with the Board since (iii) Extension of affiliation upto	Provisional 1030044 1934 31-3-2017
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6. Name of Trust/ Society/Company Registered under Section 25 of the Company Act 1956. Period upto which Registration of Trust /Society is valid	Snehdhara Welfare Society Permanent Registration
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7. List of members of School Managing Committee with their Address/ tenure and post held				
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S.No	List of Members of School Managing Committee	Address	Tenure	Post Held
1.	Sr. Regi Komoroth	Provincial House- Tanmaya A Block, Kurana	3yrs	President

		P.O Near Shanti Nagar Bhopal (M.P)PIN 462030		
2.	Sr. Valsa Manakkin	St. Joseph's convent Sagar Cantt Sagar (M.P) PIN 470001	3yrs	Manager
3.	Sr. Jessy Pookoden	St. Joseph's convent Sagar Cantt Sagar (M.P) PIN 470001	3yrs	Principal
4.	Sr. Asha	St. Joseph's convent Sagar Cantt Sagar (M.P) PIN 470001	3yrs	Vice Principal
5.	Sr. Philippa	St. Joseph's convent Sagar Cantt Sagar (M.P) PIN 470001	3yrs	Educationist
6.	Sr. Francina Mothi	St. Joseph's convent Sagar Cantt Sagar (M.P) PIN 470001	3yrs	Secretary
7.	Mrs Jolly Joy	Sanjo Sadan, H.No 12, Shivsthal Colony Makronia Sagar (M.P)	3yrs	Teacher Representative
8.	Dr. Mrs. Meena Pimpalpure	Babu Rao Marg, 1 civil lines Sagar (M.P)	3yrs	Educationist
9.	Mrs. Uma Swami	Principal, K.V No. 1 Sagar (M.P)	3yrs	Principal, K.V No. 1
10.	Mrs. U Sodhi	Green Bungalow Sagar Cantt Sagar (M.P)	3yrs	Ex. Principal
11.	Mr. Xavier P T	C/o Sharad Stationery Anand Nagar 3 Makronia Sagar (M.P)	3yrs	Teacher Representative
12.	Mr. Mehmood Ali	5 Civil Liners Sagar (M.P)	3yrs	Educationist
13.	Mr. Kamal Sodhia	Advocate, 203. Bhagwanganj Sagar (M.P)	3yrs	Parent Representative
14.	Dr. R. K Garg	Dental Clinic & Research Centre, 123/9 Parkota Kila	3yrs	Parent Representative

		Road Sagar (M.P)		
15.	Mr Surya Prakash	Principal, K.V No. 2 Sagar (M.P)	3yrs	Principal, K.V No. 2

8. Name and official address of the Manager/ President/ Chairman/ Correspondent (i) Email (ii) Ph.no (iii) Fax no	Sr Valsa St Joseph's Convent Sagar (M.P) 470001 stjosephsss2002@yahoo.co.in 07582-227943 07582-222926
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9. Area of school campus (i) In Acres (ii) In sq mtrs (iii) Built up area (sq mtrs) (iv) Area of playground in sq mtrs (v) Other Facilities (i) Swimming Pool (ii) Indoor games (iii) Dance Rooms (iv) Gymnasium (v) Music Rooms (vi) Hostels (vii) Health and Medical Check up	10 40468.564 39290 12000 No Yes Yes No Yes No Yes
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10. Details of fee structure

2013 - 2014

St. Joseph's Convent Sr. Sec. School, Sagar
Fee Structure
Yearly Fees

Heads of Fee

Rs:

Examination Fee

450

Miscellaneous Fee

210

Activity Fee 210

Heads of Fee	Classes I - IV	V - VIII	IX-X	XI - XII
Tuition Fee	780	855	930	1020
Science Fee	--	--	90	110
Computer & IP	--	--	180	265
Phy. Education	--	--	--	90

11. Transport facility	
(i) Own buses	NA
(ii) Buses hired on contract basis	NA
(iii) Details of transport charges	NA

12. Particulars of teaching staff					
S.No	Name	Designation	Trained/ Untrained	Probation	Adhoc/Part Time
1.	Dr Devendra Guru	PGT	Trained		
2.	Mr Xavier P T	PGT	Trained		
3.	Mr Johnson P P	PGT	Trained		
4.	Mrs Bandana Thakur	PGT	Trained		
5.	Mr Jude Robert	PGT	Trained		
6.	Mrs Jolly Joy	PGT	Trained		
7.	Mr Sanjay Namdeo	PGT	Trained		
8.	Mrs Parvinder Kaur	PGT	Trained		

9.	Ms Neeta Yadav	PGT	Trained		
10.	Mr Sabu Philip	PGT	Trained		
11.	Mr Sanjay Sharma	PGT	Trained	Probation	
12.	Mrs Sunita Kohli	TGT	Trained		
13.	Mr Rakesh Rajouriya	TGT	Trained		
14.	Mrs Archana Sharma	TGT	Trained		
15.	Mr Babu Mathew	TGT	Trained		
16.	Mr Abraham Thomas	TGT	Trained		
17.	Mr Raju Silvester	TGT	Trained		
18.	Mrs Suja Jai Kumar	TGT	Trained		
19.	Mr Ajay Albert	TGT	Trained		
20.	Mrs Neera Ajmani	TGT	Trained		
21.	Mrs Surabhi Tiwari	TGT	Trained		
22.	Mr Devendra Rai	TGT	Trained		
23.	Mrs Alka Thakur	TGT	Trained		
24.	Mrs Nidhi Sinha	TGT	Trained		
25.	Mrs Gulrana Siddiqui	TGT	Trained		
26.	Mrs Monica Gupta	TGT	Trained	Probation	
27.	Ms Lilly Vincent	PRT	Trained		
28.	Mrs Angela Ward	PRT	Trained		
29.	Mrs Sangita Patel	PRT	Trained		
30.	Mrs Meera Xavier	PRT	Trained		
31.	Mrs Martha Joseph	PRT	Trained		
32.	Ms Sheela Margaret	PRT	Trained		
33.	Mrs Olga Joshy	PRT	Trained		
34.	Mrs Uma Mishra	PRT	Trained		
35.	Mrs Leesa Babu	PRT	Trained		
36.	Mrs Swati Singh	PRT	Trained		

37.	Ms Anisha Tiwari	PRT	Trained		
38.	Mrs Bincy Abraham	PRT	Trained		
39.	Mrs Soly Thomas	PRT	Trained		
40.	Mrs Malika Khan	PRT	Trained		
41.	Mrs Sajda khan	PRT	Trained		
42.	Mrs Pragya Agarwal	PRT	Trained		
43.	Ms Anubha Dubey	PRT	Trained		
44.	Ms Aparna C	PRT	Trained		
45.	Mrs Lata Singh	PRT	Trained		
46.	Mrs Berenice	PRT	Trained		
47.	Ms Vandana Bernard	PRT	Trained		
48.	Ms Shilpi Sachdev	PRT	Trained		
49.	Ms Neelu Chouksey	PRT	Trained		
50.	Ms Anjana Koshti	PRT	Trained		
51.	Ms Priyanka Jain	PRT	Trained		
52.	Ms Anjali Nayak	PRT	Trained		
53.	Mrs Shaheen khan	PRT	Trained		
54.	Mrs Anjali Roy	PRT	Trained		
55.	Mrs Poonam Choudhary	PRT	Trained		
56.	Mrs Divya Shukla	PRT	Trained	Probation	
57.	Mrs Padma Mandloi	PRT	Trained	Probation	
58.	Mrs Priyanka Yadav	PRT	Trained	Probation	
59. M	Mr Prannay	PRT	Trained	Probation	
60.	Mrs Anita M	PRT	Trained	Probation	
61.	Mrs Aarti S	PRT	Trained	Probation	
62.	Mrs Shalini Sethi	PRT	Trained	Probation	
63.	Ms Saraswati	PRT	Trained	Probation	

13. Details of salary being paid by the school to teaching staff/ non teaching staff

Designation PGT/TGT/PRT/ Counsellor etc.	Scale of pay	Grade Pay	% of D.A	HRA	EPF contribution
PRT	9300-34800	4200	25%	3.75%	12%
TGT	9300-34800	4800	25%	3.75%	12%
PGT	9300-34800	4800	25%	3.75%	12%

14. Mode of Payment of salary

(i) Name of the Bank through which salary is drawing	Syndicate Bank
(ii) Through single cheque transfer advice	Yes
(iii) Individual cheque	NA
(iv) Cash	NA

15. Library Facilities

(i) Size of the Library in sq. feet	90/30
(ii) No. of Periodicals	180
(iii) No. of Dailies	04
(iv) No. of Reference Books	2307
(v) No. of Magazines	20
(vi) Others (Stories Books, Biography, G.K, Craft, V.Ed Books etc)	8020

16. Name of the Grievance/ Redressal Officer with Email, Ph. No. ,Fax No.

Sr. Jessy Pookoden	8959392199
Sr. Valsa	9589136337
Mr. Johnson P.P.	9424405098
Mrs. Bandana Thakur	9993421592

17. Members of Sexual Harassment Committee

Sr. Jessy Pookoden
Sr. Valsa

Mr. Johnson P.P.

Mrs. Bandana Thakur

18. Section wise enrolment of school for the current session:

Class	Section	Enrolment
I	A	45
I	B	47
I	C	46
I	D	48
I	E	47
II	A	48
II	B	47
II	C	47
II	D	46
II	E	45
III	A	48
III	B	48
III	C	45
III	D	47
III	E	47
IV	A	46
IV	B	48
IV	C	47
IV	D	48
IV	E	47
V	A	47
V	B	46
V	C	47
V	D	48
V	E	47
VI	A	48
VI	B	47
VI	C	47
VI	D	48

VI	E	47
VII	A	47
VII	B	48
VII	C	48
VII	D	47
VII	E	47
VIII	A	48
VIII	B	47
VIII	C	48
VIII	D	47
VIII	E	48
IX	A	50
IX	B	49
IX	C	48
IX	D	50
IX	E	50
X	A	51
X	B	52
X	C	52
X	D	54
XI	A	53
XI	B	57
XI	C	73
XII	A	41
XII	B	43
XII	C	67

19. Academic Session period	From April to March
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20. Vacation period	From May to Mid June
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21. Admission period	From April to June
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